

At a meeting of the Town Council holden in and for the Town of Gloucester on November 19, 2020:

Pursuant to current R.I. Executive Orders executed by Governor Gina Raimondo this meeting is being teleconferenced via Zoom.

I. Call to Order

The meeting was called to order at 7:30 P.M.

II. Roll Call

Members present: George O. (Buster ) Steere, Jr. President; Walter M.O. Steere, III, Vice President; William E. Reichert; and Julian (Jay) Forgue

Member absent: Patricia Henry

Also Present: Jean Fecteau, Town Clerk; David Igliazzi, Town Solicitor; Joseph DelPrete, Chief of Police; Christine Mathieu, Deputy Town Clerk; Ken Johnson, Bldg/Zoning Official; Karen Scott, Town Planner; Gerry Mosca, EMA Director; Adam Muccino, Finance Director

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

Councilor G. Steere reminded the Council that there may be some people joining this meeting by telephone or without video capability so Council members should identify themselves when speaking, particularly when making or seconding a motion.

Councilor G. Steere went on to explain the procedure for the zoom meeting and stated that participants expressing inappropriate behavior or being disruptive may be removed from the meeting by the moderator.

IV. Open Forum - For Agenda Items

Councilor G. Steere stated that those wishing to speak on agenda items should raise their hand and Christine Mathieu will recognize those that wish to speak at this time.

None

V. Public Hearings - Discussion and/or Action

A. 24-HOUR VICTUALING LICENSE RENEWALS- Discussion and/or Action

1. Chepachet Deli & Catering, 842 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Valley Breeze/Observer on October 22<sup>nd</sup>, Oct. 29<sup>th</sup> & Nov. 5<sup>th</sup>, 2020

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak for or against the renewal of these licenses.

Discussion: None

Councilor G. Steere DECLARED the Public Hearing Closed.

Discussion: None

MOTION was made by Councilor Forgue to GRANT the RENEWAL of a 24-hour Victualing License to: Chepachet Deli & Catering, location of business: 842 Putnam Pike, contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Fire and/or Police approval as needed; 4) current Health Department approval; 5) current Food Manager Certificate; and 6) a current Rhode Island Permit to Make Sales; this license shall be for the interior of the premise only and is valid from December 1, 2020 to November 30, 2021; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

- B. VICTUALING LICENSE RENEWALS- Discussion and/or Action
1. Aegean Pizza, 1195 Putnam Pike
  2. Black Forest Café, 1195B Putnam Pike
  3. Burrillville/Glocester Youth Soccer Association, 1407 Putnam Pike (Concession Stand)
  4. Cady's Tavern, 2168 Putnam Pike
  5. Chepachet Farms, 226 Tourtellot Hill Road
  6. DePetrillo's Pizza & Bakery, 1153 Putnam Pike
  7. Dino's Park N Shop, 1020 Putnam Pike
  8. Dunkin Donuts, 1006 Putnam Pike
  9. Gentleman Farmer Restaurant, 617 Putnam Pike
  10. Glocester Little League, 1011 Putnam Pike (Concession Stand)
  11. Harmony Corner Store, 365 Snake Hill Road
  12. Harmony Lodge Restaurant, 102 Putnam Pike
  13. Hill's Tavern and Grill, 417 Putnam Pike
  14. Mr. Z's By The Lake, 2400 Putnam Pike
  15. Knight Farm, Farmers Omelette, 1 Snake Hill Road
  16. Melody Hill Country Club, 55 Melody Hill Lane
  17. Paris Irons Farm, 86 Paris Irons Road
  18. Pinewood Pub & Pizza, 16 Terry Lane
  19. Tavern on Main, 1157 Putnam Pike
  20. The Village Bean, 15 Money Hill Road

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak

for or against the renewal of these licenses.

Discussion: None

Councilor G. Steere DECLARED the Public Hearing Closed.

Discussion: None

MOTION was made by Councilor Forgue to GRANT the RENEWAL of , a Victualing License **to all applicants named above** contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3). Fire and/or Police approval as needed; 4) current Health Department approval; 5) current Food Manager Certificate; and 6) current Rhode Island Permit to Make Sales; these licenses shall be for the interior of the premise only and are valid from December 1, 2020 to November 30, 2021; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

- C. CLASS A- RETAILER- Discussion and/or Action
  - 1. Christy's Liquors, Inc., Kevin J. Kitson, d/b/a Chepachet Village Wine & Spirits, 1116 Putnam Pike
  - 2. Kitson's Liquors, Inc., Lisa Kitson, d/b/a Kitson's Liquors, 677 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on October 29<sup>th</sup>, & November 5<sup>th</sup>, 2020

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak for or against the renewal of these licenses.

Discussion: None

Councilor G. Steere DECLARED the Public Hearing Closed.

Discussion: None

MOTION was made by Councilor Forgue to GRANT the RENEWAL of a Class A - Retailer Liquor License to: 1.Christy's Liquors, Inc., Kevin J. Kitson, d/b/a Chepachet Village Wine & Spirits, 1116

Putnam Pike; & 2. Kitson's Liquors, Inc., Lisa Kitson, d/b/a Kitson's Liquors, 677 Putnam Pike; contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Fire and/or approval as needed ; 4) current Rhode Island B.C.I. check; 5) current Rhode Island Certificate of Good Standing; 6) current Alcohol Service Certification for all employees; 7) current Rhode Island Permit to Make Sales; 8) Per R.I.G.L., a Certificate of commercial, general-liability and property damage insurance for a minimum amount of \$300,000. These licenses shall be for the interior of the premise only and are valid from December 1, 2020 to November 30, 2021; seconded by Councilor W. Steere

Discussion: Councilor G. Steere stated that Councilor Forgue left out police approval .

Motion was made by Councilor Forgue to amend the original motion to include Fire and/or Police approval, as needed, seconded by Councilor W. Steere

Councilor President G. Steere requested the Clerk poll the Council on the AMENDMENT to the Main Motion :

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

Councilor President G. Steere requested the Clerk poll the Council on the MAIN MOTION:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

D. CLASS B-V VICTUALER BEVERAGE LICENSES-Discussion and/or Action

1. Harmony Lodge Restaurant, LLC, Michael Fournier, Catherine Hamill, d/b/a Harmony Lodge Restaurant, 102 Putnam Pike
2. Tri State Golf, LLC, Jonathan Hoenig, Donald Hoenig, d/b/a Melody Hill Country Club, 55 Melody Hill Lane
3. Agios, Inc. , Panagiota Arsoniadis, d/b/a Gentleman Farmer Restaurant, 617 Putnam Pike
4. Prickly Pear, Inc., William J. Kapanakis, d/b/a Pinewood Pub & Pizza, 16 Terry Lane, Units #9-13
5. Tyo Ristaino, Corp., Stephen & Robin Tyo & Robert Ristaino, d/b/a Cadys Tavern, 2168 Putnam Pike
6. Hill's Tavern and Grill, LLC, Albert L. Hill, Jr. d/b/a Hill's Tavern and Grill, 417

Putnam Pike

7. Mr. Z's By The Lake, LLC, Nikolas Zarokostas, Stavros Zarokostas, d/b/a Mr. Z's By The Lake, 2400 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on October 29<sup>th</sup>, & November 5<sup>th</sup>, 2020

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak for or against the renewal of these licenses.

Discussion: None

Councilor G. Steere DECLARED the Public Hearing Closed.

Discussion: None

MOTION was made by Councilor Forgue to GRANT the Renewal of a Class B-V Victualer Beverage License to **all applicants named above**, contingent upon:

1) Issuance of a valid Victualing License; 2) payment of all Town taxes; 3) Building/Zoning approval as needed; 4) Fire and/or Police approval as needed; 5) current Rhode Island Certificate of Good Standing, 6) current Rhode Island Permit to Make Sales, 7) current Alcohol Service Certification for all employees, 8) copy of current menu, 9) current Rhode Island B.C.I. check; 10) Per R.I.G.L. a Certificate of commercial, general-liability and property damage insurance for a minimum amount of \$300,000; these licenses shall be for the **interior of the premise only with the exception of:**

- 1) Harmony Lodge Restaurant LLC d/b/a Harmony Lodge Restaurant
- 4) Prickly Pear, Inc., William J. Kapanakis, d/b/a Pinewood Pub & Pizza:
- 5) Tyo-Ristaino Corp., Stephen & Robin Tyo and Robert Ristaino, d/b/a Cady's:
- 6) Hill's Tavern and Grill, LLC, Albert L. Hill, Jr., d/b/a Hill's Tavern and Grill:

**Stipulations of any outdoor consumption, service, and/or sales remain as previously granted.**

these licenses are valid from December 1, 2020 to November 30, 2021; seconded by Councilor W. Steere

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

- Councilor Forgue -Aye
- Councilor Reichert - Aye
- Councilor W. Steere -Aye
- Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

E. CLASS BT -TAVERN- Discussion and/or Action

1. DLUM Restaurant, LLC , David Lumnah, d/b/a Tavern on Main, 1157 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on October 29<sup>th</sup>, & November 5<sup>th</sup>, 2020

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak for or against the renewal of these licenses.

Discussion: None

Councilor G. Steere DECLARED the Public Hearing Closed.

Discussion: None

MOTION was made by Councilor W. Steere to GRANT the RENEWAL of a Class BT-Tavern License to: DLUM Restaurant LLC, David Lumnah, d/b/a Tavern on Main, 1157 Putnam Pike contingent upon: 1) Issuance of a valid Victualing License; 2) payment of all Town taxes; 3) Building/Zoning approval as needed; 4) Fire and/or Police approval as needed; 5) current Rhode Island Certificate of Good Standing, 6) current Rhode Island Permit to Make Sales, 7) current Alcohol Service Certification cards for all employees, 8) copy of current menu, 9) current Rhode Island B.C.I. check; 10) Per R.I.G.L., a Certificate of commercial, general-liability and property damage insurance for a minimum amount of \$300,000; this license shall be for the interior of the premise only and is valid from December 1, 2020 to November 30, 2021; seconded by Councilor Forgue

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

- Councilor Forgue -Aye
- Councilor Reichert - Aye
- Councilor W. Steere -Aye
- Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

F. CLASS B-V LIMITED- Discussion and/or Action

1. Knight Farm, LLC, Joseph Iaciofano, d/b/a Knight Farm, Farmers Omelette, 1 Snake Hill Road

Councilor G. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on October 29<sup>th</sup>, & November 5<sup>th</sup>, 2020

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak for or against the renewal of these licenses.

Discussion: None

Councilor G. Steere DECLARED the Public Hearing Closed.

Discussion: None

MOTION was made by Councilor Forgue to GRANT the RENEWAL OF a Class B-V Limited License to Knight Farm, LLC, Joseph Iacofano, d/b/a Knight Farm, 1 Snake Hill Road; contingent upon: 1) Issuance of a valid Victualing License; 2) payment of all Town taxes; 3) Building/Zoning approval as needed; 4) Fire and/or Police approval as needed; 5) current Rhode Island Certificate of Good Standing; 6) current Rhode Island Permit to Make Sales; 7) current Alcohol Service Certification cards for all employees, 8) copy of current menu, 9) current Rhode Island B.C.I. check; 10) Per R.I.G.L., a Certificate of commercial, general-liability and property damage insurance for a minimum amount of \$300,000; this license shall be for the interior of the premise only and is valid from December 1, 2020 to November 30, 2021; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert - Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

G. ENTERTAINMENT LICENSE-Discussion and/or Action

1. Harmony Lodge Restaurant, LLC, d/b/a Harmony Lodge Restaurant, 102 Putnam Pike
2. Prickly Pear, Inc., d/b/a Pinewood Pub & Pizza, 16 Terry Lane, Units #9-13
3. Tyo Ristaino Corp., d/b/a Cadys Tavern 2168 Putnam Pike
4. Hill's Tavern and Grill, LLC, d/b/a Hill's Tavern and Grill, 417 Putnam Pike
5. Mr. Z's By The Lake, LLC, d/b/a Mr. Z's By The Lake, 2400 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Observer/Valley Breeze on October 29<sup>th</sup>, 2020

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak for or against the renewal of these licenses

Discussion: None

Councilor G. Steere DECLARED the Public Hearing CLOSED.

Discussion:

Councilor G. Steere stated that during COVID , under the emergency declaration, the Town had allowed for amplified acoustical music outside. Councilor G. Steere stated that if the Council wanted to continue to do that then they could do so by this license under stipulation number 5. Councilor G. Steere stated that this would take it out of the emergency order and link it to the license. Attorney Iglizzi, Town Solicitor, reminded the Council that the Governor would be issuing a new order starting November 30<sup>th</sup> so anything the Council does should be subject to the Governor's order so people understand what is being granted and are not confused. Councilor W. Steere said he had no problem adding to the license but thinks 11:00 PM is too late and maybe 9:00 PM is more reasonable. Councilor G. Steere stated that all is up for discussion but taking acoustical out of the emergency order and put in the license makes things clearer. Councilor W. Steere stated that he is hoping that by spring we will be past all of this. Councilor G. Steere asked Councilor Reichert if he had any thoughts and Councilor Reichert responded he is fine with it.

MOTION was made by Councilor Forgue to GRANT the RENEWAL of an Entertainment License to **all applicants names above**: contingent upon 1) Payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Fire and/or Police approval as needed; these licenses are valid from December 1, 2020 to November 30, 2021 and are subject to the following stipulations:

1. That all entertainment be confined to the inside of the building except for those establishments in stipulation #5.
2. That all windows on the premises are kept closed when there is amplified entertainment, but not permanently, and that doors are only opened for normal ingress and egress from the premises.
3. That all live indoor entertainment cease at 1:00 a.m.
4. When there is live entertainment, the Town Council, at its discretion, may assign a supplemental police officer or officers at such time and in such a place as the Town Council deems appropriate and the license holder shall reimburse the Town of Gloucester for the expense of such police officer(s):
5. Establishments with current outdoor service areas, for alcohol, may have non amplified acoustical music and non amplified acoustical vocals , ceasing at 9:00 p.m. This use shall be rescinded upon determination by the licencing board with no further public hearing.

and any other reasonable conditions and restrictions as the Town Council may require; seconded by Councilor W. Steere

Discussion: Councilor W. Steere asked if we should make non amplified music include non amplified vocals.

Attorney Iglizzi agreed that in order to not have any confusion it should be stated that acoustic is non amplified.

MOTION was made by Councilor Forgue to AMEND stipulation # 5. above to read : Establishments with current outdoor service areas, for alcohol, may have non amplified acoustic music and non amplified vocals, ceasing at 9:00 P.M. This use shall be rescinded upon determination by the licensing board with no further public hearing and said license is contingent upon any other reasonable conditions and restrictions as the Town Council may require; seconded by Councilor W. Steere

Councilor President G. Steere requested the Clerk poll the Council on the AMENDMENT:

Councilor Forgue - Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

Councilor President G. Steere requested the Clerk poll the Council on the MAIN MOTION:

Councilor Forgue - Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

#### H. SPECIAL EVENT LICENSES- Discussion and/or Action

1. Tyo Ristaino Corp , d/b/a Cadys Tavern, 2168 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Observer/Valley Breeze on November 5<sup>th</sup> , 2020

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak for or against the renewal of these licenses.

Discussion: None

Councilor G. Steere read the items requested on Cady's application for Special Events for 2021:

- 3 Car/bike shows
- 6 Fundraisers
- 12 Outside acoustic acts May-October
- 4 Bike Runs Start or Finish
- 2 Craft Fairs/vendors
- 1 Car Wash

for a total of 28 events

Discussion:

Robin Tyo, Tyo Ristaino Corp., d/b/a Cady's Tavern was present and spoke. Robin Tyo stated that this has been a tough year without any events; that they have not used all the events that licenses have been granted for in past years; and that all events they hold benefit the community. Councilor G. Steere stated that Cady's has used about half the licenses granted in the past. Councilor G. Steere asked Ms. Tyo if they wanted to take out the 12 outside acoustic acts due to the expanded use allowed under the Entertainment License. Robin Tyo stated that the singers need amplified vocals because the singers can be soft spoken. Councilor G. Steere asked if then Ms. Tyo wanted to keep the 12 outside acoustic acts in the application and she stated she wanted to leave them in.

Councilor G. Steere DECLARED the Public Hearing CLOSED.

MOTION was made by Councilor Reichert to GRANT the following Special Events for 2021 for Cady's Tavern, location of business: 2168 Putnam Pike:

- 3 Car/bike shows
- 6 Fundraisers
- 12 Outside acoustic acts May-October
- 4 Bike Runs Start or Finish
- 2 Craft Fairs/vendors
- 1 Car Wash

for a total of 28 Special Events, individual license allowed, with the following stipulations:

Stipulations:

1. The filing of an application 6 business days prior to each event.
2. Crowd management and parking plan filed with each application.
3. No on-street parking allowed on Route 44.
4. The approval of the Chief of Police and the Fire Chief.
5. This approval may be rescinded by the Town Council for just cause.
6. Alcohol is only allowed in previously approved areas.
7. Compliance with the Special Event Ordinance.
8. Outdoor amplified music is allowed twice per month from May to October on non consecutive weekends and non consecutive days. Said music shall be limited from 2:00 p.m. to 7:00 pm, total of 12 events, Car shows with a DJ, between the hours of 4:30 pm and 7:30 pm, will be allowed
9. Any use outside use that consist of amplification of music or entertainment, shall be considered a special event requiring a license.

Seconded by Councilor Forgue

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue - Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

2. Hill's Tavern and Grill, LLC ,d/b/a Hill's Tavern and Grill, 417 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Observer/Valley Breeze on November 5<sup>th</sup> , 2020

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak for or against the renewal of these licenses.

Councilor G. Steere read Hills application for Special Events for 2021 requesting the following:

- 8 Car shows
- 10 Fundraisers
- 8 Bike Runs Start or Finish
- 2 Car Washes
- ? Possible DJ & Bands

Discussion: Councilor G. Steere read the list of events Mr. Hill has applied for and J. Fecteau, Town Clerk, verified that there was no number stated with DJ & Bands .Councilor G. Steere reminded Mr. Hill that anything outside was unamplified and vocals is a special event that needs a license. Attorney D'Agostino, appeared on behalf of Mr. Hill. Attorney D'Agostino stated that the number of events requested is 28 events with 4 amplified music events (allowed in Entertainment License) as special events so the total is 32. J. Fecteau, Town Clerk, asked if Mr. D'Agostino wanted her to add the number 4 to DJ & Bands and Attorney D'Agostino stated yes. Attorney D'Agostino echoed what Cady's said in terms of it being a difficult year and thanked the Council.Councilor G. Steere confirmed with J. Fecteau, Town Clerk, that the total number of events being applied for is 32.Councilor W. Steere asked if the fundraiser would have outdoor amplified music. Attorney D'Agostino replied that they do not know yet because of COVID and, the time for the events being so far in advance, he asked if they could give a supplemental application six days before the event. Councilor W. Steere stated that they were looking at 14 events in May through October and further he believes that in the past they allowed something like two per month but not on consecutive days. Councilor G. Steere added that they also did allow for consecutive weekends. J. Fecteau, Town Clerk, asked if the Council wanted two events per month without consecutive days added to the special event stipulations. Councilor W. Steere said there have been issues in the past but granting 32 events with a track record that is not stellar gives him concerns. Councilor G. Steere agrees with Councilor W. Steere and says the Council should stick to two times per month for six months so he comes up with twelve events. Attorney D'Agostino agrees to two times per month for a total of twelve events and he will amend the application. J. Fecteau, Town Clerk, stated that stipulation number eight as it reads now was taken from last year's application and is for one

time per month so the Council needs to fix that stipulation if they want to allow two times per month. J. Fecteau, Town Clerk, stated that the goal in the stipulation was so that there would not be an event every Saturday and Sunday so maybe the Council needs to wait until the next meeting unless they can figure it out clearly now. Councilor W. Steere would like to be consistent. Robin Tyo, Cady's Tavern, stated her confusion with the stipulations because technically an establishment could actually have more amplified music than was originally granted. J. Fecteau, Town Clerk, stated that acoustic is part of the entertainment license which is by right and a car show would be by special event license. Councilor W. Steere stated that outside non amplified acoustic music is by right and these are special events which are different. Councilor W. Steere stated that they have run into these issues in the past and are trying to get it right in balancing the business with being good to the neighbors. Attorney Iglizzi stated that the confusion seems to be where council grants licenses by right which grants non amplified music by voice and then Council makes an exception under the special event license. Attorney Iglizzi, Town Solicitor, stated that in this case the Council is granting 32 special event licenses but limiting it to 12 -14 bands . Attorney Iglizzi continued by stating that the Council is not telling the applicant at which events they can have a band but saying they can only have twelve events of the thirty two with bands. Councilor W. Steere says the Council needs more specifics as to what the applicant wants at each event. Councilor Forgue stated that he feels the Council should do what Attorney Iglizzi suggests: allow a maximum of twelve bands but two per month and non consecutive days or weekends. Councilor G. Steere agrees and suggested that the Council made a mistake on Cady's Tavern application. Councilor W. Steere stated that an applicant can have amplified music inside and it's outside amplified music that is the issue. J. Fecteau, Town Clerk, read a new stipulation #8 that granted outdoor amplified music two times per month , from May to October on non consecutive weekends and non consecutive days for a total of twelve events limited to the hours between 2:00 PM and 7:00 PM. Councilor G. Steere cautioned that a license granted can be shut down because of the need to be aware of neighbors and then asked how the Council should correct the license granted to Cady's. Attorney Iglizzi, Town Solicitor, stated the Council could correct by a motion to reconsider because they were still at the same meeting and all voted in the affirmative. Attorney Iglizzi, Town Solicitor, asked Attorney D'Agostino, attorney for Hill's Tavern, if the stipulation is consistent with his understanding . Attorney D'Agostino agrees to the understanding and will amend the application accordingly.

Councilor G. Steere DECLARED the Public Hearing CLOSED.

Discussion: none

MOTION by Councilor Reichert to GRANT the following Special Events for 2020 for Hills Tavern, location of business: 417 Putnam Pike:

- 8 Car shows
- 10 Fundraisers
- 8 Bike Runs Start or Finish
- 2 Car Washes
- 4 DJ & Bands

for a total of 32 Special Events, individual license allowed, with the following stipulations:

Stipulations:

1. The filing of an application 6 business days prior to each event.
2. Crowd management and parking plan filed with each application.
3. No on-street parking allowed on Route 44.
4. The approval of the Chief of Police and the Fire Chief.
5. This approval may be rescinded by the Town Council for just cause.
6. Alcohol is only allowed in previously approved areas.
7. Compliance with the Special Event Ordinance.
8. Outdoor amplified music is allowed two times per month, from May to October, on non consecutive weekends and non consecutive days for a total of twelve events limited between the hours of 2:00 P.M. and 7:00 P.M.
9. Any use outside use that consist of amplification of music or entertainment, shall be considered a special event requiring a license.

Seconded by Councilor Forgue

Discussion: Councilor G. Steere asked Atty. D'Agostino if the motion made was clear to him. Atty. D'Agostino replied in the affirmative.

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

MOTION was made by Councilor Forgue to reconsider the special event license granted to Tyo Ristaino Corp. d/b/a Cady's Tavern, seconded by Councilor Reichert.

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

MOTION by Councilor Reichert to AMEND stipulation # 8 to read as follows:

8. Outdoor amplified music is allowed two times per month from May to October, on non

consecutive weekends and non consecutive days for a total of twelve events limited between 2:00 P.M. and 7:00 P.M.

Seconded by Councilor Forgue

Discussion: Attorney Igliazzi, Town Solicitor, wants to make sure this is what Robin Tyo, Cady's Taverns actually wants. Councilor Forgue asked Robin if this is what she wants. Robin Tyo, Cady's Tavern, responded that this works out well; she lives on the lake and that if she could have acoustics amplified, (through the Special Event license) the neighbors would love it as they do enjoy the music.

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue - Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

VI. Consent Items - Discussion and/or Action

- A. Approval of Town Council Minutes: Regular meeting of November 5, 2020
- B. Pole Grant - Elbow Rock Road (New poles and anchor service to new customer)
- C. Tax Assessor's Additions and Abatements - October 2020
- D. Finance Director's Report - October 2020
- E. Tax Collector's Abatement - 2020 Low Value Sale

MOTION was made by Councilor Forgue to APPROVE the Town Council minutes of November 5, 2020; APPROVE a Pole Grant for Elbow Rock Road (new poles & anchor service to new customer); to APPROVE the ADDITIONS to the 2020 Tax Roll in the amount of \$1,781.77 and ABATEMENTS to the 2020 Tax Roll in the amount of \$1,243.63; to ACCEPT the Finance Director's Report for October 2020; and to APPROVE the Tax Collector's ABATEMENT for the 2020 Low Value Sale in the amount of \$17,866.34; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

VII. Unfinished Business

- A. Bds. and Commissions
  - 1. Appointments - Discussion and/or Action

a. Parade committee

MOTION was made by Councilor Forgue to REMOVE from the agenda Appointments, Parade Committee; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

B. Providence Water Board/Acciardo Property re: Back taxes -Discussion and/or action

Councilor G. Steere stated at the Town Council meeting of November 5<sup>th</sup>, after discussion the general consensus was to accept what taxes we had received and abate the remainder. The number is \$2,760.73. Councilor G. Steere stated if Council agrees, we would need a motion to proceed as directed by the Assistant Solicitor authorizing the Tax Collector to continue the abatement process for the remainder of taxes due.

MOTION by Councilor Reichert to Authorize the Tax Collector to proceed with the abatement process of the portion of the 2018 taxes owed by Providence Water Board for the property formerly known as the Acciardo Property, Plat 5 Lot 25- 42 Acciardo Drive; seconded by Councilor Forgue

Discussion: Councilor G. Steere stated that the Council discussed this item at the last meeting and it was determined that it would cost more to get the money than what is owed.

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

C. Land Trust Advertising Expenses - Source of Funds - Discussion and/or Action  
Councilor G. Steere stated that Councilor P. Henry requested this be removed from the table.

MOTION was made by Councilor Forgue to REMOVE C. Land Trust Advertising Expenses - Source of Funds from the Town Council's agenda; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

D. Chepachet Village mini-park facilities (Porta John) - Discussion and/or Action

Councilor G. Steere stated that this was continued from November 5<sup>th</sup>.

Discussion: Councilor Forgue read the two quotes the Town received for the porta johns:

Burrillville Cesspool- (1) Handicap Accessible portable restroom= \$175.00 w/ weekly cleaning and refresh. Pickup and Delivery included

(1) 4-pump foam hand sanitizer dispenser = \$175.00

Scituate Companies- (1) Handicap Accessible portable restroom = \$185 with pickup and delivery. Weekly cleaning and refreshment. 28-day billing period

(1) 4-pump foam hand sanitizer stand

Councilor J. Forgue stated that both companies included handicap accessible porta johns with cleaning regularly and separate hand sanitizer station. Councilor G. Steere questioned the bid amounts. A. Muccino, Finance Director, stated he did reach out to a third company but they declined to submit an offer because they knew the Town already had a relationship with one of the companies; and, that he included the outside stand hand sanitizer as an extra option. A. Muccino stated the sanitizer stand is \$175 per month. A. Muccino corrected the quotes at:

Burrillville Cesspool - \$175 per month with weekly cleaning & \$175 monthly for additional sanitizer stand

Scituate Cesspool - \$185 per month with weekly cleaning & \$125 per month for additional sanitizer stand

Council members discussed whether to include the separate stand hand sanitizer and stated their concerns about someone taking the stand hand sanitizer. Councilor G. Steere stated that if the Council decides to do this how would it be funded. Councilor Forgue asked if the DPW had any money. Councilor W. Steere asked if the Council was going to do it now. Councilor Forgue stated that one was already there and it was paid for by Mr. Wilson, himself and the cigar store. Councilor Forgue stated it would only be for a couple of months. Councilor W. Steere stated that the Council would need to find the money now and then maybe budget the item for next year but he raised the concern people will complain about the odor in the summer. Councilor Forgue asked J. Fecteau, Town Clerk, if she had any ideas as to funding. J. Fecteau, Town Clerk, stated that maybe Recreation had money as they did not have as many events this year. Councilor W. Steere asked A. Muccino, Finance Director, if there were any more grants from the governor. A. Muccino, Finance Director, stated that the Take It Outside grant that the town recently received does include money for public restrooms on the GBA side of that grant and that he could contact the GBA and find out. A. Muccino, Finance Director, stated that the grant includes \$1440 towards public restrooms so he doesn't anticipate any issues with the GBA. Councilors Forgue and W. Steere discussed whether

the homeowners in the area requested this or the business people in the area. Councilor Forgue confirmed that three homeowners are complaining about the situation. Councilor W. Steere questioned why the residents have not contacted the police or the town about this issue. Charlie Wilson, stated that the porta johns were coming out at the end of December and that payment was made for November. A. Muccino, Finance Director, stated that if the Council agrees then the Town could reimburse for November and pay for December. Councilor G. Steere asked Attorney Igliazzi if a motion was needed. Attorney Igliazzi stated that no motion was needed. The Council agreed by consensus for A. Muccino , Finance Director, to contact the GBA and use the grant money to pay for November and December for the porta johns.

- E. Authorization to retain appraiser and conduct an appraisal of real property located behind 162 Choppiest Hill Road, also known as A.P. 14, Lot 92 - Discussion and/or Action

Councilor G. Steere stated that Council has received a memo from the Finance Director and he read the memo:

To: Gloucester Town Council  
From: Adam Muccino  
Date: 11/17/2020  
Re: Appraisal for Parcel of Land behind Gloucester Police Department

At the request of the Council, I have obtained three written quotes for appraisal services in regards to the parcel of land behind the Gloucester Police Station. I reached out to three appraisal firms on the State of Rhode Island Master Price Agreement listing

- The firms and their bid amounts are
- White Appraisal Co., Inc.- \$2,400.00
  - Newport Appraisal Group, LLC- \$2,200.00
  - Andolfo Appraisal Associates, Inc.- \$3,500.00

I have attached the three written quotes to this memo for reference. After reviewing the three bids it is my recommendation that the Council select Newport Appraisal Group, given that they are the lowest bidder with an acceptable turn-around time.

Respectfully,  
Adam R. Muccino  
(end of memo)

Discussion: None

MOTION was made by Councilor Forgue to retain Newport Appraisal Group for the appraisal of real property located behind 162 Choppiest Hill Road, also known as A.P. 14, Lot 92 for the quoted price of \$2,200; seconded by Councilor Reichert

Discussion:

Councilor G. Steere said that the Council had approved \$1000.00 from the Council's contingency fund but that all the bids came in over the approved amount. A. Muccino, Finance Director, stated

that there is money in the contingency fund and that all bids did come in over the approved amount. Councilor W. Steere asked how much money was in the Council's contingency fund. A. Muccino confirmed that there was \$9,000.00 in the fund. Councilor Forgue asked if there would be a \$6,800.00 balance after the payment and A. Muccino, stated in the affirmative.

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

MOTION by Councilor Forgue to move \$2200.00 from the contingency fund of the Council seconded by Councilor Reichert

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

#### VIII. New Business

##### A. Covid-19 Updates/Discussions/Actions

##### 1. EMA Update

G. Mosca, EMA director, stated that as of yesterday there were 900 new cases; a 6.0 positivity rate ; and, that the Governor was imposing new restrictions starting the day after Thanksgiving for a two week period. G. Mosca, EMA director, also stated that the Health Department is continuing to ramp up local EMA's to be able to distribute the vaccine through the Med pods; that the flu clinic will take place on December 12, 2020 at Ponaganset high School with Scituate and Foster. G. Mosca stated that there is a conference call scheduled for Monday with the Health Department so he will have more information for the Council after the call. G. Mosca stated that the Med pod vaccine clinic will most likely be regional and there is a good possibility that Gloucester will be designated as the region by the State. G. Mosca stated if Gloucester is designated as the region by the State then participating towns will supply people to work which is a concern. G. Mosca stated that he did advertise for staffing and the response has been good. G. Mosca, EMA Director, further stated that he has concerns about the vaccine, as to staffing, especially because the vaccine needs to be given in two doses and that the vaccine needs to be kept at a very low temperature. Lastly, G. Mosca , EMA Director, stated that if and when the vaccine is available, it will be given to first responders, doctors, nurses and vulnerable populations before being offered to the general public. G. Mosca stated that he anticipates the vaccine being ready around the beginning of spring

2. Emergency Declaration Status, Extension, and/or Amendments  
(Currently in place until November 19, 2020) - Discussion and/or Action

G. Mosca recommends continuing the emergency order through December 17, 2020.

MOTION was made by Councilor Forgue to extend the emergency order through December 17, 2020; seconded by Councilor Reichert.

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

3. Amendment of Personal Policy - "Covid-19 Policy" (adopted March 16, 2020)

Councilor G. Steere stated that council has received a recommendation from the Finance Director and read the letter:

To: Gloucester Town Council  
From: Adam Muccino  
Date: 11/17/2020  
Re: Gloucester Personnel Policy with respect to FFCRA and COVID19

On March 16, 2020 the Town adopted a personnel policy in response to the COVID-19 pandemic where part of policy that is inconsistent with the Families First Corona Response Act (FFCRA), passed by Congress also in March, 2020. Specifically, the Town's policy is inconsistent with the FFCRA with respect to charging a given employees paid time off bank for a COVID-19 related absence.

The policy that was adopted on March, 16 2020 states that:

"... Non-work related exposure resulting in mandatory quarantine will be covered by available leave options. Available types of leave include the following:

- Sick leave
- Family sick leave
- Annual leave (vacation)
- Compensatory leave
- Leave without pay
- Medical Leave without pay

It is this part of the Town's policy that is inconsistent with the FFCRA. According to the FFCRA: Employers must provide at two weeks (up to 80 hours) for paid sick leave for employees if the employee is unable to work because he or she:

1. are subject to a quarantine or isolation order related to coronavirus;

2. have been told to self-quarantine by a health care provider related to corona virus;
3. are experiencing symptoms of COVID-19;
4. are caring for someone subject to a quarantine or isolation order or who had been told to self-quarantine by a health care provider; or
5. are caring for their child if the child's school or childcare had been closed or otherwise unable because of corona virus.

Credit to Don Zimmerman, HR Consultant, for reviewing the Town's policy and checking the language against the language in the FFCRA and then bringing this inconsistency to my attention.

Given that the Council approved this change to the Town's personnel policy previously, I would be remiss if I did not bring this matter to the Council so that the appropriate action could be taken.

It is my recommendation, after reviewing with HR Consultant Zimmerman and Attorney Iglizzi, that the Town strike the inconsistent language from the policy and adopt the language from the FFCRA. If the Council approves this change, HR Consultant Zimmerman and I will roll-out this change to all Town Departments and Employees so that everyone is aware of this change.

Respectfully submitted,  
Adam R. Muccino  
(end of memo)

Discussion: Councilor Reichert asked if an employee goes to a hotspot and is then quarantined if the Town has to pay the employee. D. Iglizzi, Town Solicitor, stated that it does not matter how the employee came into contact ; whether it was purposeful or not, the Town must still provide the leave. Councilor W. Steere asked if the Town required documentation if an employee says they have been exposed. Attorney Iglizzi stated that the Town does require documentation.

MOTION was made by Councilor Forgue to AMEND the personnel policy, adopted on March 16, 2020, relating to the Covid-19 pandemic as outlined in the Finance Director's recommendation, dated 11/17/2020, to bring the policy consistent with the language in the "Families First Corona Response Act (FFCRA)", passed by Congress in March, 2020, as it relates to employees time off as a result of the pandemic; seconded by Councilor W. Steere

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

B. Boards and Commissions

1. Resignation - Discussion and/or Action

- a. Economic Development Commission (Two resignations)  
One term to expire 12/31/2020 (Member #4)

Councilor G. Steere stated the Council has received the resignation of Charlie Wilson from the Economic Development Commission.

MOTION was made by Councilor Forgue to ACCEPT, with regret and thanks, the resignation of Charlie Wilson from the Economic Development Commission effective November 12, 2020; seconded by Councilor Reichert

Discussion: Councilors Reichert, Forgue and G. Steere thanked Charlie Wilson.

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

One term to expire 12/31/2020 (Member #2)

Councilor G. Steere stated the Council has received the resignation of Lauren Niedel-Gresh from the Economic Development Commission.

MOTION was made by Councilor Forgue to ACCEPT, with thanks, the resignation of Lauren Niedel-Gresh from the Economic Development Commission effective November 15, 2020; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

2. Appointment - Discussion and/or Action

- a. Economic Development Commission  
One term to expire 12/31/2020 (Member #4)

Councilor G. Steere stated the Council has received the talent bank listing from the Town Clerk.

Discussion: Councilor J. Forgue asked Diana Seaver, Chair of EDC, if she had a recommendation

to fill the vacancy. D. Seaver stated that she would recommend Doug Lovett. J. Fecteau, Town Clerk, asked if Mr. Lovett had submitted a Talent Bank application. D. Seaver stated she assumed he had done so and Councilor Forgue stated he was told Mr. Lovett had done so. J. Fecteau, Town Clerk, stated that she would check for an application.

MOTION was made by Councilor Forgue to APPOINT Doug Lovett to the Economic Development Commission, position #4; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

One term to expire 12/31/2020 (Member #2)

MOTION was made by Councilor Forgue to APPOINT Laurie Gaddis to the Economic Development Commission, position #2; seconded by Councilor Reichert

Discussion: D. Seaver recommended Laurie Gaddis , ad hoc member of the EDC, to the vacancy.

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

c. Foster/Glocester Juvenile Hearing Board

Two (expired) three year terms to expire 9/30/2020 (9/30/2023)

Councilor G. Steere stated these appointments are for two expired terms, and both people wish to be reappointed.

MOTION was made by Councilor Forgue to REAPPOINT Richard Travers, positions #3, to the Foster/Glocester Juvenile Hearing Board for a three year term to expire 9/30/2023 ; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

MOTION was made by Councilor Forgue to REAPPOINT John Pitocco, positions #4, to the Foster/Glocester Juvenile Hearing Board for a three year term to expire 9/30/2023; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

One (expired) Alternate one year term to expire 9/30/2020

Councilor G. Steere stated this appointment is for the Alternate position currently held by John Lawrence who wishes to be reappointed.

MOTION was made by Councilor Forgue to REAPPOINT John Lawrence, Alternate, to the Foster/Glocester Juvenile Hearing Board for a one year term to expire 9/30/2021 ; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

C. Approval and/or Authorization to Sign: - Discussion and/or Action

1. Certified Local Government Annual Report Form  
Rhode Island Historical Preservation & Heritage Commission

Councilor G. Steere stated that each year the Planner submits the Annual Report for the Historic District Commission to the RI Historical Preservation and Heritage Commission. Councilor G. Steere stated that Karen Scott can explain further if Council would like an explanation of report.

Discussion: K. Scott, Town Planner , explained that this annual report maintains status and allows for grant funding.

MOTION was made by Councilor J. Forgue to AUTHORIZE the Town Council President to sign the Certified Local Government Annual Report Form for the period October 2019 to September 30, 2020 to be forwarded to the Rhode Island Historical Preservation & Heritage Commission; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

- D. Proposal from Vision Government Solutions to assist the Assessor's Office with Field Work – Discussion and/or Action

Council has received a memo from the Finance Director:

To: Gloucester Towncouncil  
From: Adam Muccino  
Date: 11/17/2020  
Re: Vision Government Solutions Field Work Proposal

As the Council is aware, the Tax Assessor's Office Clerk has been "holding down the fort" while the Town's Tax Assessor is on leave. In order to maintain the level of service that the people of Gloucester have come to expect from the Tax Assessor's Office and meet deadlines set by State Law and/or Gloucester Town Ordinance the Tax Assessor's Office will require additional support.

After conferring with the Tax Assessor Clerk regarding the current and upcoming workload and how the Town might best support the Office in the interim, the greatest need for assistance is in respect to field work inspections. Typically, the Tax Assessor performs site visits in November - December in order to assess the status of various projects underway based upon permitting information provided by the Building and Zoning Office.

I have obtained a quote from Vision Government Solutions (attached) to support this effort. For \$9,600 Vision will conduct building permit inspections for 370 properties in the Town of Gloucester. This expense is not budgeted for, however, if the Council agrees this is the appropriate course of action to take we could fund a portion of this expense from salary savings in the Tax Assessor's Office Budget and repurposing Education and Training and Subscription funding in the Tax Assessor's Office.

I was about to obtain at least two more quotes, given the value of Vision's quote, when I (fortunately) spoke with Building Inspector Ken Johnson regarding this matter. Ken has graciously offered to perform this field work for the Town and on behalf of the Tax Assessor's Office. This would mean additional work for Ken, which during our conversation, Ken indicated he had the bandwidth to

undertake, in exchange for comp time.

It is my recommendation that the Council charge Building Inspector Ken Johnson with this assignment in exchange for comp time. Ken will track this comp time on his bi-weekly time sheet and the Finance Office will keep record of this accumulated comp time. In my opinion, this is the most cost-effective solution that will bring necessary information into the Tax Assessor's Office in a timely manner.

Many thanks to Ken for understanding this issue and his willingness to take on this extra work.

Respectfully Submitted,

Adam R. Muccino

(end of memo)

Discussion: Councilor W. Steere stated he was concerned about the number of properties that K. Johnson, Building /Zoning Inspector, will have to inspect in addition to his current workload. K. Johnson, Building/Zoning Inspector, stated that much of the work would be redundant so it is not as much of an additional workload as it seems. K. Johnson also stated that he offered to do the additional work to help the Tax Assessor's office; to save the town money; and , that he felt it could be completed by December. Councilors W. Steere, G. Steere and J. Forgue thanked K. Johnson. Councilor Reichert stated that since the Town is not paying the Tax Assessor then that is money the town could use for payment. A. Muccino, Finance Director, stated that the town is not paying the Tax Assessor so the money could come from there.

MOTION was made by Councilor Forgue to AUTHORIZE the Building/Zoning Inspector to conduct field work for the Tax Assessor's Office during the absence of the Tax Assessor, and to allow for the accumulation of comprehensive time to compensate the Building/Zoning Inspector; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye

Councilor Reichert -Aye

Councilor W. Steere -Aye

Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

E. Personnel

1. Appointment

a. Police Department

Police Officer Recruit - Discussion and/or Action

Councilor G. Steere stated Council has received a request from the Chief:

To: Honorable Town Council

From: Joseph DelPrete, Chief of Police

Date: November 18, 2020

Subj: Police Officer Recruit Appointment

Dear Council Members:

I would respectfully request to appoint Patrick M. Creamer of Warwick to the Rhode Island Municipal Police Training Academy commencing on Monday, January 4, 2021

The Rhode Municipal Training Academy salary will be \$750.00 per week until May 21, 2021 and the recruit will be afforded all medical benefits according to the Town of Gloucester policy handbook. All recruit candidates are required to have healthcare coverage while in the municipal police academy. The town will provide the opportunity to enroll the candidate as of January 1, 2021, to meet this stipulation if needed.

After successful completion of the Rhode Island Municipal Training Academy on May 21, 2021, Patrick Creamer will be granted a one year probationary police officer position with the Gloucester Police Department at a salary of \$58,288.44

This position further provides a full benefit package in accordance with the current IBPO 638 collective bargaining agreement.

This police officer recruit appointment is needed to fill anticipated police officer retirements in FY-2021 and FY-2022.

Respectfully Submitted,

Joseph DelPrete

(end of memo)

MOTION was made by Councilor Forgue to APPOINT Patrick Creamer to the Rhode Island Municipal Police Training Academy commencing on Monday, January 4, 2021, at a salary of \$750.00 per week until May 21, 2021. Said recruit will be afforded all medical benefits, as of January 1, 2021, according to the Town of Gloucester policy handbook, while participating in the academy. Upon successful completion of academy on May 21, 2021, Patrick Creamer will be granted a one year probationary police officer position with the Gloucester Police Department at a salary of \$58,288.44 with a full benefit package in accordance with the current IBPO 638 collective bargaining agreement; seconded by Councilor Reichert

Discussion: None

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye

Councilor Reichert -Aye

Councilor W. Steere -Aye

Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

G. Holiday/Special Occasion Expenses

1. Authorization of Expenses from Contingency Fund- Discussion and/or Action

a. Town Hall Decorations & Wreaths for village lighting

Councilor G. Steere stated that each year we decorate the Town Hall with wreaths and we also have been decorating the pole period lights throughout the village with wreaths.

Councilor G. Steere stated the Clerk has ordered the greenery for the Town Hall but is requesting Council approval to order the wreaths for the light poles. Councilor G. Steere further stated the cost for the Town Hall decorations and a wreath for each light pole (31) is approx. \$ 987 and if Council

agrees with the expenditure a motion to authorize from contingency is needed.

Discussion: None

MOTION was made by Councilor Forgue to AUTHORIZE the expenditure from the Town Council Contingency Fund, of an amount not to exceed \$1,000, for holiday decorations on the Town Hall and wreaths for the village period light poles; seconded by Councilor Reichert

Discussion: Councilor G. Steere asked A. Muccino , Finance Director, if all the village lights are working and A. Muccino stated that all 31 lights will be working because the last light will be up shortly.

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

b. Veterans Day - Town Hall Sign

Councilor G. Steere stated that each year the Town holds a celebration at the Senior Center in honor of Veterans Day. Councilor G. Steere stated, this year, we cancelled the event but wanted to commemorate the day for our Veterans. Councilor G. Steere stated we had a reusable sign made thanking our Veterans and put that on the lawn of the Town Hall along with flags on November 11<sup>th</sup>. Councilor G. Steere stated the sign cost \$140.00 and the Clerk is requesting authorization of an expenditure, from the Council Contingency Fund to pay for the sign.

MOTION was made by Councilor Forgue to AUTHORIZE an expenditure from the Town Council Contingency Fund, of an amount not to exceed \$150.00, for a commemorative Veterans Day sign for the Town Hall; seconded by Councilor W. Steere

Discussion: Councilor G. Steere stated that this is money well spent. Councilors W. Steere and J. Forgue stated their thanks.

Councilor President G. Steere requested the Clerk poll the Council:

Councilor Forgue -Aye  
Councilor Reichert -Aye  
Councilor W. Steere -Aye  
Councilor G. Steere -Aye

MOTION PASSED UNANIMOUSLY

IX. Town Council Correspondence/ Discussion

Councilor G. Steere stated that the Council received a letter from J. Ferretti asking the Council to fight the governor's mandate regarding high schools going remote. Councilor G. Steere stated the reasoning given was because Ponaganset has done a great job with very few positive cases so it would be a shame if the schools had to be remote only.

X. Department Head Reports/Discussion

K. Johnson, Building/Zoning Inspector, stated that the BMX track has increased activity. K. Johnson and the police went over to view the property. K. Johnson stated the lessee is bringing in motor vehicles that are being stored on the property as junk vehicles and others are being stored temporarily before being sold at auction. K. Johnson, Building/Zoning Inspector, stated he had the lessee into his office and explained what could and could not be done, so between the police and K. Johnson's office the situation is being handled.

XI. Bds. and Commissions Reports/ Discussion

None

XII. Open Forum

J. Rix, resident, appeared before the Council with a complaint regarding Glad Tidings Church. Ms. Rix stated she has come before the Council previously with complaints about the church; specifically, the sign and the church lights. Ms. Rix stated the complaint tonight has to do with the noise ordinance that the church is violating. Ms. Rix stated the church has been holding outdoor services on Sunday with very loud amplified music beginning at 7 a.m. in the summer and at 8:00 a.m. recently and continuing for four hours. J. Rix stated the noise prevents her from being able to use her property on Sunday. Ms. Rix stated that the church has two stages and two services every Sunday. Ms. Rix stated that she did not ever have an issue with the prior pastors but that the current pastor is difficult to talk to. Ms. Rix stated that the Church could hold services indoors now. Councilor G. Steere stated that he can vouch for what Ms. Rix is saying because he has heard it too. J. Fecteau, Town Clerk, stated that she sent the Pastor a letter about three months ago informing him that he needed a special event permit. J. Fecteau continued that the pastor called her about the letter and she had explained. Attorney Iglizzi stated it was a zoning violation but K. Johnson, Building/Zoning Inspector, clarified that as a noise ordinance violation that it was a police matter. Attorney Iglizzi stated that as an ordinance violation then if the police are called then a ticket may be issued. Councilor G. Steere stated that he will call on Sunday if needed.

XIII. Adjourn

MOTION was made by Councilor Forgue to Adjourn at 10:25 P.M. ; seconded by Councilor W. Reichert

Discussion: None

VOTE: AYES-UNANIMOUS

MOTION PASSED